

**PURISSIMA HILLS WATER DISTRICT
MINUTES OF THE REGULAR MEETING
OF THE BOARD OF DIRECTORS**

February 9, 2022 Minutes

1. **CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE** President Jordan called the regular meeting to order at 6:30 p.m. on the Zoom on-line platform.

Directors Present: President Jordan, Directors Essy Stone, Lucille Glassman, Anand Ranganathan, and Brian Holtz.

Staff Present: Phil Witt, General Manager; Anthony Stoloski, Operations Manager; Brandon Laurie, Engineer, Pakpour Consulting Group; David Gehrig, Attorney, Hanson Bridgett; and Samantha Vu, Office Manager/District Secretary

The Pledge of Allegiance was recited.

2. **COMMENTS FROM THE PUBLIC** None
3. **CONSENT CALENDAR** It was moved by Director Stone, seconded by Director Holtz to approve the consent calendar. Motion approved (5 - 0) – roll call vote.
4. **MINIMUM PURCHASE AMENDMENT TO THE AMENDED AND RESTATED WATER SUPPLY AGREEMENT WITH SFPUC** Chief Executive Officer of BAWSCA, Nicole Sandkulla, presented a presentation to the Board. It was followed by a Board discussion. No action was taken.
5. **FUNDING OPTION FOR POTENTIAL PURCHASE FOR INDIVIDUAL SUPPLY GUARANTEE** The Board discussed potential additional purchases for supply. No action was taken.
6. **CONSERVATION COMMITTEE REPORT** General Manger, Phil Witt, mentioned that the District and the Town could potentially share a code enforcement regarding wasteful water.
- ▶ Andree Johnson and Katie Cole from Woodard and Curran presented a presentation to the Board regarding water reliability analysis and water shortage contingency plan.
 - ▶ The Board had a discussion regarding the impact of water usage due to new developments in the District.
7. **SUPPLY COMMITTEE REPORT** Director Jordan reported that the committee received a draft ground water report from EKI on 2/8/2022. The District is still looking into potential sources for more supply.
8. **ENGINEER’S REPORT**
- ▶ **DUVAL, ELENA, PADRE, SETON WATER MAIN IMPROVEMENTS** District Engineer, Brandon Laurie, reports that the pre bid meeting is anticipated to happen in early to mid-March, and then coming to the Board with an award recommendation in April. Construction is expected to start in May, possibly June.

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- ▶ **CONCEPCION/FREMONT ROAD WATER MAIN IMPROVEMENTS, PROGRESS PAYMENT NO.7** District Engineer, Brandon Laurie reports that the final paving was completed for the project, which includes trench restoration and grinding and 2” overlay at the intersection of Concepcion and Fremont Rd. The road still needs to be slurry sealed when warmer weather permits.

9. **ATTORNEY’S REPORT** General Counsel, David Gehrig, summarized a recent Prop 218 appellate case that was dismissed for lack of compliance with government tort claim filing procedures.

10. **MANAGER’S REPORT** General Manager, Phil Witt, reported that the District is wrapping up with the year end audit. The final report should be available soon. The new District website will be available in the near future. The current staging website is being reviewed. The bill pay portal agreement is being reviewed.

A. FIELD REPORT

- ▶ On 1/11 the District had a leak on Anacapa Dr. The leak was a full circle crack on 6” AC pipe. A clamp was used for the repair. The main is located under the pathway so the restoration was minimal.
- ▶ On 1/13 the District took Elena tank out of service due to low usage.
- ▶ On 1/18 the District had a service leak at 25564 Willow Pond Ln. A temporary clamp was installed. Due to multiple repairs on the 1” copper in the past, the District scheduled for a full replacement on the line. DACO was called to assist with the installation of the new 1” copper with polyethylene coating.
- ▶ The District had the yearly performance review with UGSI. This is for the RCL (residual chlorine station). The District had a good year with maintaining the setpoint of chlorine. This resulted in low free ammonia and nitrites with no nitrification episodes observed all year.
- ▶ On 2/2 the District had a leak on Anacapa Dr. The leak was on a split 8” cast iron pipe. 10ft of 8” CIP and a 11-1/4-degree bend was replaced with new ductile iron pipe. The leak did send water down the driveway and back yard of 26405 Anacapa Dr. The District spent the next day cleaning the driveway and backyard of sand and wood chips.

B. CUSTOMER COMMUNICATION The District received a letter from a resident concerning the upcoming rate increase hearing.

11. **DIRECTOR’S REPORT**

A. BAWSCA, Valley Water, ACWA/JPIA and other agency topics Nothing to report.

B. DIRECTOR’S COMMENT

12. **AGENDA ITEMS FOR MARCH 9, 2022**

- ▶ **Adoption of Resolution**
- ▶ **Vote on time limit for public comments**

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- ▶ **Engineer's report for EKI**
- ▶ **Conservation and supply**
- ▶ **Audit report**

- 13. ADJOURNMENT** The meeting was moved by Director Stone, seconded by Director Holtz to adjourn at 9:27pm.